

“To-Be” Gap Analysis Implementation Steps

1. Gap Identification: Ownership – Conveyances Gap Number 3: Provide Support for Conveyances and Owner-Managed Trust
2. Implementation Steps:
 - a. Step 1: Provide an opportunity for beneficiaries to acquire lands in owner-managed trust status
 - i. Legislation has been introduced
 - ii. Determine specifics and limitations
 - iii. Determine liability of the Federal Government
 - iv. Develop training for administering owner-managed trusts
 - v. Provide training
 - vi. Develop a communications plan to advertise the owner-managed trusts
 - vii. Implement communications plan
 - viii. Develop Outreach content in conjunction with the BRDM process to highlight the owner-managed trust
 - ix. Schedule and deliver Outreach activities
 - b. Step 2: Locate a Solicitor at an appropriate geographical area within specified Regions
 - i. Identify the locations needing to have a Solicitor
 - ii. Identify the number of Solicitors needed for a specific location based on workload
 1. Solicitor will provide Preliminary and Final Title Opinions
 2. Solicitor will be available to provide opinions on any Indian trust related issue
 - iii. Place Solicitors in appropriate locations

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3. Dependencies on Business Processes:

Business Process Name	Process Name (As specified in “To-Be” Model)	Dependency Description
BRDM		
Predecessors	1. None	
Successors	1. B.5.1 Conduct Outreach Activity 2. B.5.2 Post Outreach Activity	1. Participation in Outreach opportunity is requested. 2. Participation in debrief of Outreach opportunity is needed
FO		
Predecessors	1. None	
Successors	1. None	
LNRP – Wide Area Plan		
Predecessors	1. None	
Successors	1. None	
LNRP - Appraisals		
Predecessors	1. None	
Successors	1. None	
LNRUM		
Predecessors	1. None	
Successors	1. None	
Ownership – Title		
Predecessors	1. None	
Successors	1. None	
Ownership – Probate		
Predecessors	1. None	

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Business Process Name	Process Name (As specified in “To- Be” Model)	Dependency Description
Successors	1. None	
Ownership - Conveyance		
Predecessors	1. None	
Successors	1. None	
Ownership - Survey		
Predecessors	1. None	
Successors	1. None	

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4. Dependencies on Universal Support Functions:

Universal Support Function	Dependency Description
Automated System Requirements	<ol style="list-style-type: none"> 1. Ability to automate Preliminary and Final Title Opinion information including scanned supporting documentation. 2. Ability to transmit and receive Preliminary and Final Title Opinions to the appropriated Field Solicitor.
Policies, Procedures and Regulations	<ol style="list-style-type: none"> 1. Changes in statutory authority will be required for owner managed trust to be offered. 2. Regulations developed if owner-managed trust is offered. 3. Policy developed for owner-managed trust. 4. Procedures developed for owner-managed trust.
Training	<ol style="list-style-type: none"> 1. Staff trained on laws, regulations, and procedures for owner-managed trust, if offered. 2. Beneficiary training on owner-managed trust. 3. Solicitor training on owner-managed trust.
Records Management	<ol style="list-style-type: none"> 1. Storage of electronic records. 2. Types of records required for owner-managed trust.
Risk Assessment	<ol style="list-style-type: none"> 1. Liability of the Federal Government must be determined if owner-managed trust is provided.
Workforce Planning	<ol style="list-style-type: none"> 1. Locate a Solicitor at an appropriate geographical area within specified Regions.
Internal Controls / Fiduciary Security	<ol style="list-style-type: none"> 1. Levels of security required to automate transmittal of documentation.